

Eagles' Development Corporation

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3540 N. Lexington Ave., El Monte, CA 91731, (626) 575-2306

... where performance meets the future

Home Security and Light Maintenance Specialist

Contact: Amanda Wilkerson, Human Resources Dept.

Job Site: El Monte, CA

- Job Type:** Part Time, 3-6 hours weekly
- Experience:** Preferred, but may not be required, depending upon the knowledge of candidate
- Supervisor:** Alexander Ochoa
- Skills:** The successful candidate must be able to take and follow directions, create and keep a schedule, discern if security measures are adequate or have been breached, and must have a working knowledge of basic grounds maintenance as it relates to the watering of trees, plants, and grass and the ability to work with common household pets.
- Responsibilities:** The successful candidate will be responsible for the collection of any and all materials delivered to the residence of an EDC employee, security of the premises, light grounds maintenance, and assuring that all household pets are properly maintained.
- Duties:** The home security and light maintenance specialist will perform the following tasks: daily mail and newspaper collection; daily watering and feeding of two dogs, one cat, and three fish; watering trees, plants, and lawns as needed; and performing a security check of the home at least twice daily, including contacting the authorities as needed.
- Education:** Candidate must demonstrate a working knowledge of principles and skills appropriate to the job; a brief, paid training session will be offered.
- Compensation:** \$11/hr.; no benefits.